

Staff Name: _____

Date: _____

UREC – Vehicle/Trailer – Skills Checklist and Evaluation		
	A=Acceptable	U=Unacceptable
<u>Driving</u>	Score	Notes/Comments
Executes the Following:		
<ul style="list-style-type: none"> • Vehicle Inspection & Documentation 		
<ul style="list-style-type: none"> • Properly Adjusts Mirrors, Seat, and Checks Gauges 		
<ul style="list-style-type: none"> • Provides Safety Talk (includes seat belt policy, co-pilot resp., breaks, passenger comfort, radio policies, and min. distractions) 		
<ul style="list-style-type: none"> • Secures Seat Belt (Driver/Passengers) 		
<ul style="list-style-type: none"> • Steers Smoothly with Two Hands 		
<ul style="list-style-type: none"> • Stops Gently 		
<ul style="list-style-type: none"> • Obeys Laws, Traffic Signals, and Posted Signage 		
<ul style="list-style-type: none"> • Adjusts Speed to Road Conditions 		
<ul style="list-style-type: none"> • Follows at Safe Distance 		
<ul style="list-style-type: none"> • Uses Proper Lane and Executes Safe Lane Changes 		
<ul style="list-style-type: none"> • Scans for Potential Hazards 		
<ul style="list-style-type: none"> • Sees and Reacts to Hazards 		
<ul style="list-style-type: none"> • Checks Mirrors & Blind Spots 		
<ul style="list-style-type: none"> • Drives Defensively 		
<ul style="list-style-type: none"> • Adjusts Speed to Road Conditions 		
<ul style="list-style-type: none"> • Avoids excessive passenger interaction 		
<ul style="list-style-type: none"> • Avoids use of phone 		
<ul style="list-style-type: none"> • Limits food/beverage intake 		
<u>Trailer</u>		
<ul style="list-style-type: none"> • Trailer checklist complete and properly hooked-up 		
<ul style="list-style-type: none"> • Trailer backing up (straight cone drill, left, right, compact space) 		
<ul style="list-style-type: none"> • Demonstrates understanding of additional safety considerations while towing trailer (e.g. speed, wider turns, stopping, & monitoring gear/equipment) 		

Driving assessment MUST be completed without a trailer and prior to attempting trailer assessment. Driving assessment is completed on public roads in close proximity to campus or during field based staff training programs. Practical assessment includes multiple driving, towing, and backing up skills tests in an open parking lot with cones, existing hazards, etc.

Staff MUST receive an ACCEPTABLE (A) score in all areas to pass this assessment.

Assessor Name: _____ **Assessor Signature:** _____