UREC Club Sports Advisory Board

Application

• Complete the basic application
• Answer all extended response questions
• Provide at least two (2) letters of recommendation from fellow club members, coaches and/or club representatives

Qualifications

• In good standing with the University of Arkansas and UREC Club Sports
• Served as a club sport officer for at least 1 year
  o Officer position does not have to be current
  o There is no officer title specification

General Duties and Responsibilities

• Understand, follow and enforce all University of Arkansas, UREC and Club Sports policies and procedures
• Attend all meetings, trainings and required presentations held throughout the year
• Display good leadership practices that represents the board well.

Job Duties and Responsibilities

• Assist in the planning of all Club Sport fundraisers, recruitment events and other events throughout the year
• Plan, develop and facilitate Club Sport and transferrable skills related topics for Club Sport O.G. Sessions
• Lead at least one large community service project, fundraiser or recruitment event per year
  o Other events can be discussed with Club Sports Administration and Advisory Board members
• Seek sponsorship and/or support for UREC Club Sports
• Plan all aspects of the All-Club Sports Awards banquet held each Spring
• Assist in the allocation decision making process for Club Sports Allocations that includes being present at all budget presentations
• Develop programmatic policies and procedures in collaboration with Club Sports Administration
• Provide advice, mentorship and brainstorming with fellow club sports officers and athletes
• Assist Club Sports Administration in decisions including but are not limited to; the creation of new clubs, club dismissal and other programmatic decisions