



UREC Club Sports Advisory Board

Application

- Complete the basic application
- Answer all extended response questions
- Provide at least two (2) letters of recommendation from fellow club members, coaches and/or club representatives

Qualifications

- In good standing with the University of Arkansas and UREC Club Sports
- Served as a club sport officer for at least 1 year
 - Officer position does not have to be current
 - There is no officer title specification

General Duties and Responsibilities

- Understand, follow and enforce all University of Arkansas, UREC and Club Sports policies and procedures
- Attend all meetings, trainings and required presentations held throughout the year
- Display good leadership practices that represents the board well.

Job Duties and Responsibilities

- Assist in the planning of all Club Sport fundraisers, recruitment events and other events throughout the year
- Plan, develop and facilitate Club Sport and transferrable skills related topics for Club Sport O.G. Sessions
- Lead at least one large community service project, fundraiser or recruitment event per year
 - Other events can be discussed with Club Sports Administration and Advisory Board members
- Seek sponsorship and/or support for UREC Club Sports
- Plan all aspects of the All-Club Sports Awards banquet held each Spring
- Assist in the allocation decision making process for Club Sports Allocations that includes being present at all budget presentations
- Develop programmatic policies and procedures in collaboration with Club Sports Administration
- Provide advice, mentorship and brainstorming with fellow club sports officers and athletes
- Assist Club Sports Administration in decisions including but are not limited to; the creation of new clubs, club dismissal and other programmatic decisions