

## **Arkansas Women's Volleyball Club Constitution**

**Article I.** We are Arkansas Women's Volleyball Club.

**Article II.** The purpose of our club is to allow women to play competitive volleyball again who might not have the time or want to play for the varsity team. We strive to give all women an opportunity to play, but still have the goal of being successful at all of our competitions throughout the year. Our club also gives women the chance to become leaders in an organization that makes an impact on our campus and each other.

**Article III.** We comply with all of the rules and regulations set by University Recreations and the National Collegiate Volleyball Federation (NCVF) and intend to constantly be in good standing with the guidelines of each organization.

**Article IV.** We require that all members pay dues at the beginning of each year, whether that is for membership on the traveling team or just coming to practices. Try out fees of \$20 cover the costs of attending tryouts and should be paid to the treasurer. Once a player has attended at least three practices, she will be required to pay dues. For payment of dues, \$300 will be paid to the treasurer at the beginning of each year to cover costs of travel, equipment, and tournament entry fees. The traveling fee will be decided upon by the treasurer, secretary, president, and vice president.

Women who are asked to travel to a tournament and accept the offer have up until two weeks prior to the first day of the tournament to pay dues. If a player backs out of a tournament with less than two weeks to the first day of that tournament, then the player will be charged a fee of \$50 and will not receive a refund for member dues or fee. If a last minute tournament is put on the club's schedule with less than two weeks until the tournament date, then players are given three full days from the time they were asked to participate to decide on their attendance.

While attending a tournament, you have to be present and participate in refereeing responsibilities unless you have spoken with the President and have been dismissed.

While attending a tournament, you are expected to be punctual and ready to eat breakfast and/or leave for the tournament at the time designated by the President the day before playing. By agreeing to attend a tournament, you as a player agree to abide by the standards and rules set forth by the officers for said tournament.

**Article V.** Our voting process for new club officers occurs around the end of the spring semester each school year and is run by the president. Members who are interested in attaining a certain leadership position will write why and how they can improve our club and then be voted on by the team for that position. The president will e-mail the names and aspirations of these candidates to the entire full dues paying team (player who pay \$300) from the current year (including graduating seniors) so that all team members are informed of their platforms. Elections will occur during a practice or via web voting to be organized by the president, and team members will be given a ballot on which to cast their votes for offices in which more than one candidate are running. All officer positions will be decided upon by a majority vote (>or =51%). Any tie breakers will result in head to head re-vote if there were more than two candidates to be voted on. Tie breakers from two women running will be voted on by the officers listed in Article VII and will be determined by a majority vote (>51%). Members of the team will have the option to abstain from voting for each officer position if she feels as though she does not have enough information about the candidate's goals or does not feel comfortable electing any of the candidates. Abstaining from voting is an option whether there is one person running for the office or more than one person running for the office.

**Article VI.** Members are required to participate in events that benefit our club (i.e. club fundraisers) and must always comply with the rules agreed upon by our members two-three weeks before each event occurs (i.e. what to wear to each event, what each person's job will be, how our women will act when representing Arkansas Women's Volleyball Club, etc.). Players may lose their membership in the U of A Volleyball Club if any items in the constitution are not followed or all officers unanimously agree on a loss of membership of a given player.

**Article VII.** President will make sure that in general the club runs smoothly, conflicts are dealt with maturely, all paperwork is turned in on time, and will be the club's representative when communicating with other clubs or the NCVF. She will also be responsible for organizing officer meetings, attending club sports mandatory events, planning practices, and modeling a positive attitude during practices, tournaments, and club events. The president is responsible for keeping up with interactions between conference teams, reps, and other emails sent to [wvball@uark.edu](mailto:wvball@uark.edu) as well as the U of A Women's Club Volleyball social media. She is in charge of the elected social chair and

makes sure the social chair fulfills her duties appropriately while representing the club in a positive manner with a positive attitude.

Vice President will turn in travel paperwork before the required deadlines and will assume the president's duties should anything ever prevent the elected president from performing her duties. She will also be responsible for attending officer meetings and club sports mandatory events and for modeling a positive attitude during practices, tournaments, and club events.

Treasurer watches the budget to make sure the club is on target for club spending for the year, deals with all of the travel advances for tournaments, collects dues from members, and organizes fundraising events to raise money including organizing the fundraising committee of 3 players in her elected year. She will also be responsible for attending officer meetings and club sports mandatory events and for modeling a positive attitude during practices, tournaments, and club events.

Secretary takes roll at practice, completes and submits the Monthly Activity Report by the 3rd of every month, attends officer meetings and club sports mandatory events, and models a positive attitude during practices, tournaments, and club events.

Any concerns that a player wishes to bring to the attention of the officers should be done so by calling a meeting after practice face to face with all four officers. The matter will be discussed accordingly and maturely.

**Article VIII.** Officers are elected during the spring semester and will maintain their office from the date of officer transitions until the next year's elected officers are transitioned. The team must have a minimum of three officers: President, Vice President, and Treasurer. If the team feels the need to bring up an officer's removal from her position, then it should be brought to the attention of the president, or vice president, if the president is the position possibly facing removal from her position, and can be dealt with accordingly. First steps will be for the president, or vice president if need be, to meet with that officer to discuss ways to improve her role and how other positions can help her meet her goals and the team's goals. If after three weeks, improvements have not clearly been made, then the officers named in Article VII will vote on whether or not removal from office is necessary and if a new officer should be put into place for the old officer. This matter will be decided by a majority vote.

A player may not run for President before serving as Vice President, and a player may not run for Vice President before serving as Treasurer or having an active role on a committee. This ensures the adequate training and flow of knowledge through officers to make sure our club is continually successful.

**Article IX.** Coaches will be selected by the president and vice president. Together the officers will create a contract of the coach's duties vs. officer duties and should be signed by the coach and all officers. The coach can lose their position if all officers unanimously feel it is necessary to do so.

**Article X.** The club will meet every Tuesday and Thursday for practices and have officer meetings after practices when needed. Players are expected to be at practice at least 15 minutes prior to the start of practice to put on their equipment and start getting warmed up. If you will not be able to make practice, you have to notify the President at least 24 hours prior to practice with a valid excuse and valid is up to the discretion of the officers (i.e. everyone has tests, everyone has homework, everyone works, but you are responsible for being at practice 4 hours a week and planning your other duties around practice time). As a player, practice or traveling, you are expected to respect whatever drills we are doing in practice and doing them to the fullest of your ability while maintaining a positive attitude. You are expected to practice like you play – with intensity, respect for your teammates, and respect for your coach.

**Article XI.** Dues are decided on by the officers, specifically the treasurer, at the beginning of the year and are collected a few weeks after giving the club members notice of these dues. Refer to Article IV to determine what type of dues one needs to pay (based on attending practices and traveling to tournaments). Club dues pay for gas money when traveling to tournaments, new uniforms, and new equipment as needed.

**Article XII.** Majority of club decisions that directly affect each member of the team (to which tournaments we may travel), will be discussed by the entire team before or after practice in order to come to a conclusion. At times compromises will have to be made in which certain sides give in to some of the wants or needs of those who disagree with them.

**Article XIII.** Coaches are to be agreed upon completely by president AND vice president and will be discussed for removal by both president and vice president upon requests made by team members.

**Article XIV.** Amendments can be made upon request by team members and will be discussed and voted upon by the officers named in Article VII for a majority vote of the officers.

**Article XV.** The Women’s Volleyball Club Constitution may be ratified by a majority vote of the officers named in the Article VII.

Member Signature \_\_\_\_\_ Date \_\_\_\_\_

President’s Signature \_\_\_\_\_

Assistant Director-Club Sports’ Signature \_\_\_\_\_