

Constitution of the University of Arkansas Women's Rugby Football Club Article

I. Name

This organization will be named "The University of Arkansas Women's Rugby Football Club (UAWRFC)" or "Women's Rugby Club."

Article II. Purpose

The purpose of the UAWRFC is to create a new team for women at the University of Arkansas. The club should encourage sportsmanship and camaraderie along with individual strengthening of the body and mind by adding another level of competition for women at the club level in the SEC. The club hopes to grow the popularity of rugby at the University of Arkansas and surrounding areas.

Article III. Affiliation

The University of Arkansas Women's Rugby Football club is affiliated with the department of University Recreation and its Club Sports program. Therefore, its members acknowledge that they are subject to the policies, procedures, and constitutions of UREC and the University of Arkansas student handbook and student code of conduct.

Article IV. Membership

Section 1: Any female who is enrolled in the University of Arkansas with at least 1 credit hour is eligible to play.

Section 2: There is no limit to the number of UAWRFC team members.

Section 3: All players shall uphold this Constitution and remain in good standing with the University of Arkansas policies.

Section 4: All players are required to pay an annual club due of \$25 Dues are subject to change.

Section 5: Transportation to games will also need to be funded by individual players if budget does not allow funding.

Article V. Dues

Section 1: Dues are to be paid prior to any team affiliated travel or play.

Section 2: Members are not permitted to “jersey up” until dues are paid in full.

Section 3: If, for any reason, club sport or campus wide activities are suspended, dues may be reimbursed upon request of the member as long as team member is still in good standing.

Section 4: In the event of a season ending injury, dues will not be reimbursed but member will still be permitted to participate in all club-wide activities.

Section 5: Dues will not be refunded upon suspension or expulsion from team or university.

Article VI. Duties and Privileges of Membership

Members acknowledge and agree that:

- (a) This constitution serves as a contract between each member and the club as a whole;
- (b) They must read and comply with the constitution itself;
- (c) By submitting to this constitution, members are subject to the jurisdiction of UAWRFC meaning that each member agrees to respect decisions made by the executive chairs whom they elected

Article VII. Voting

Section 1: All persons fulfilling membership criteria above are eligible to vote.

Section 2: Elections may be conducted at a UAWRFC practice or meetings. Times will be announced at least 1 week prior to the election.

Section 3. Election of executive officers will be made by majority rule.

Article VIII. Executive Board Section 1: Executive Board (President, Vice President, Treasurer/Secretary, Recruitment/ Community Service, Fundraising/Sponsorship)

The executive board’s duties as a whole are as follows:

- . (a) Nominate coaching options
- . (b) Ratify amendments to constitution
- . (c) Collaborate and decide on necessities for purchasing

- . (d) Attend (President will hold) at least one planning meeting for executive officers per month as the club grows where each will discuss respective sections

Section 1: Club President

The club president's duties are as follows:

- . (a) Schedule and conduct team meetings
- . (b) Run at least 1 planning meeting for executive officers per month
- . (c) Serve as a liaison between UAWRFC and UREC or other student organizations . (d)

Choose (from executive board nominations) and communicate with coaches, volunteers, and faculty advisors

- (e) Schedule practice times through UREC and communicate practice times
- (f) Oversee other executive positions

Section 2: Vice President

The vice president's duties are as follows:

- (a) Assist president in duties, and fill in for president in case of absence
- (b) Complete any forms concerning UREC
- (c) Communicate with other teams to schedule games

Section 3: Treasurer

The treasurer's duties are as follows:

- (a) Communicate with UREC to figure out who has paid dues
- (b) Preparation of annual budget

(c) Make purchases deemed necessary by executive board

(d) Keep an accurate account balance which includes budgeting and purchasing

Section 4: Secretary

The secretary's duties are as follows:

(a) Obtain individual paperwork. Give one copy to the club president, one to the head coach, and one to the Club Sports office. (Waivers, health information, etc.)

(b) Work with treasurer to answer financial questions for away games or events

(c) Keep attendance records of practices and team meetings

Section 5: Recruitment Chair

The Recruitment Chair's duties are as follows:

(a) Advertise for recruiting purposes

(b) Organize and communicate with players regarding all other off the field team activities

Section 6: Community Service

(a) Get members to participate in events

(b) Organize monthly events

Section 7: Fundraising/ Sponsorship

(a) Plan at least 4 Fundraising Events a semester

(b) Reach out to sponsors, make a sponsorship packet

Article VIII. Selection/ Removal of Officers

Section 1: Any member who attends a minimum of 75 percent of the scheduled practices will be eligible to nominate herself for an executive office position.

Section 2: Officer positions will be elected by secret ballot at either a practice or a club meeting. The president will announce time, date, and location

Section 3: If any club member feels that an officer is failing to fulfill assigned duties, a letter of concern can be written to the executive board. The letter must be signed by the writer as well as two sponsors. If the problem persists one month after sending a letter of concern, a petition signed by fifteen club members can call for the removal of one or more executive board members. Reelections will follow.

Section 4: The term of election shall last one academic year if not interrupted by a petition.

Article IX. Coaches, Faculty Advisors, Volunteers

Section 1: All coaches, faculty advisors, and volunteers are unpaid.

Section 2: The club will have a head coach that may or may not be accompanied by an assistant coach(es).

Section 3: Duties of the head coach/ assistant coach include:

- (a) Attend practices
- (b) Communicate with recruitment chair about recruitment

- (c) Attend games

- (d) Teach members about the sport of rugby

- (e) Assign positions

- (f) Abide by all UREC policies

- (g) Attend one executive meeting at the beginning of the season to discuss plan/goals for season

Section 3: Volunteers, including any volunteer coaching staff must attend annual volunteer training and sign volunteer waiver/ application provided by UREC

Section 4: Selection

(a) Officers will be in charge of nominating candidates for head coach and assistant coach positions.

Section 5: Removal

(a) If any coach, faculty advisor, or volunteer is disrupting the club or not fulfilling their necessary role within the club, there may be a written letter of concern made by any club member that is to be signed by two sponsors. The letter should be discussed by the executive board at the monthly meeting. If the executive board sees this as a true concern, the president will speak with the head coach about this concern. If the problem persists, a petition signed by at least fifteen team members can call for the removal of the coach, faculty advisor, or volunteer AFTER the season is over.

Article X. Club Meetings

Section 1: Team meetings will be held a minimum of twice a semester

Section 2: There will be two interest meetings for recruitment purposes per semester Section 3:

Volunteer work and off-the-field bonding activities will take place throughout the year Section

4: An executive meeting will be take place each month

Section 5: Practices will be at least twice a week

Article XI. Amending Constitution

Section 1: Amendments to the constitution may be suggested in written form at anytime by any club member based on the advancement of the club

Section 2: Amendments to the constitution can be made any time, but they must be ratified by 100 percent of the executive officers.

Section 3: All club members must be alerted via email of the amendments within one week of its ratification

Article XII. Statement of Ratification

Section 1: The Constitution will be ratified at the first team meeting provided that at least 15 members are present.

Section 2. The Constitution of the University of Arkansas Women's Rugby Football Club is officially instated as of _____ / _____ / _____ by present members:

Article XIII.

President Signature/Date Assistant Director- Club Sports Signature/ Date
