

# **1. University of Arkansas Tennis Club Constitution 2019-2020**

**Article I.** This club shall henceforth be known and referred to as The University of Arkansas Tennis Club.

**Article II.** The University of Arkansas Tennis Club was founded with the purpose of allowing proficient tennis players to connect, compete and improve their existing skills as well as to develop lifelong friendships and a deeper understanding of the game.

**Article III.** The University of Arkansas Tennis Club will comply and respect any and all decisions made by the department of University Recreation (UREC) and/or any representatives of UREC or the University of Arkansas. The club will also follow all rules and regulations set forth by the United States Tennis Association (USTA) and any other state or federal governing bodies not listed.

**Article IV.** In order to join the club potential members must attend specified tryouts. Tryouts can be set at any point and time by the primary officers. Tryout dates will be sent out at least one week in advance. Issues regarding tryout times must be addressed immediately if serious interest in joining the competitive team is shown. The criteria for selecting players will be based on an individual's performance level as well as how players conduct themselves on and off the court. Team size will be determined by primary officers and is subject to change if players do not abide by set rules.

**Article V.** Practice days and times along with practice location will be determined at the beginning of the year by the officer core. Current practice times are Tuesdays and Thursdays from 8pm to 10pm at Randall Tyson Park in Springdale. All practices are subject to alterations depending on circumstances. Travel roster members are expected to attend both weekly practices. Practice cancellation will be announced at least thirty minutes before scheduled practice start time.

**Article VI.** Members who attend 75% of total practices will be granted priority membership and will have precedence over other members pertaining to leadership roles and travel rosters. Reasons for absence must be submitted to the club secretary (or higher officer) no later than 48 hours before practice. Excused and Unexcused absences will be determined at the discretion of the secretary and primary officers. Fully excused absences will not affect your overall attendance. Emergency absences will be sent to the secretary within a reasonable time and will be determined accordingly.

**Article VII.** All members will be required to conduct themselves in a manner that reflects positively on the club, both on and off the court. Failure to do so will result in a loss of

membership from the club. All members in good standing with the club will be able to attend practice and use club equipment.

**Article VIII.** The University of Arkansas Tennis Club will have four required or “primary” officer positions: President, Vice President, Secretary, and Treasurer. Primary officer positions are subject to alterations (such as combining tier positions into primary officer positions or not filling specific positions) at the discretion of current primary officer core. Previous officers will appoint new officers for the following year. Officers will be appointed based on: skill, attendance and attitude again at the discretion of current officers. The current positions and their descriptions are as follows:

**President-** Maintains primary officer status. The president is responsible with overseeing all aspects of the club team both within the club and with external involved parties. The president is in charge of making the club run smoothly, both in practice and in competitions. This includes submitting travel forms, attending mandatory meetings with UREC and ensuring that the other officers are completing their assigned duties in a timely fashion and to high standards.

**Vice President Management-** Maintains primary officer status. Assists the president in all of the previous mentioned items. VP management oversees the membership aspect of the club when it comes to team bonding, Urec events and other jobs like it. VP Management is also in charge of it’s defined tier positions and their duties.

**Vice President Communication-** Maintains primary officer status. Assists the president in all of the previous mentioned items. VP communications oversees the communication aspect of the club and is concerned with communicating with any all all necessary parties when it comes to recruiting, fundraising, and other jobs like it. VP Communication is also in charge of it’s defined tier positions and their duties.

**Secretary-** Secretary must keep records of what happens at each of the club meetings. Helps with the agenda at officer meetings and other club meetings. Is the main responsible party with regards to membership attendance at all club events.

**Treasurer-** Is in charge of the finances of the club. The Treasurer monitors the club’s funds and is in charge of income and expenses. The treasurer is also required to create and present (with the help of others) the budget at the end of the year to UREC.

**Fundraising Chair (optional)-** Is in charge of actively seeking out income for the club. This includes businesses, donors, grants and other forms of revenue. This is tier position under VP communication.

**Media Chair (optional)**- Is In charge of the image of the club. This includes maintaining the club website, Facebook page, Twitter account and any other form of social media. This is a tier position under VP communication.

**Recruitment Chair (optional)**- Is in charge of recruiting new team members through updating the website and by being at various club sponsored events. This is a tier position under VP communication.

**Fitness Chair (optional)**- Is in charge of making sure the team is in shape for upcoming tournaments. This includes assisting club members in their year-round fitness. This is a tier position under VP Management.

**Development Chair (Optional)**- Is in charge of making sure teammates can share a positive relationship and bond. This includes scheduling yearly events where club members can interact with one another outside of practice and tournaments. This is a tier position under VP Management.

**Article IX.** Members who attend 75% of practices and are in good standing with the club will be considered priority members and at the discretion of the officers will be given priority when it comes to new officer positions and tournaments. Members who have not attended 75% of practices will be eligible for tournaments if an inadequate number of priority members are available. With regards to tournaments, rosters will be determined through a combination of total attendance and tennis skill.

**Article X.** Primary officer positions will be chosen by previous officers by the end of the year and will be chosen with preference to priority members. Tier positions will be chosen at the discretion of new primary officers. In the event an officer must be removed or instated, all other primary officers must agree to the removal or installment of the officer.

**Article XI.** The University of Arkansas Tennis Club officers will have no less than one formal meeting per semester. Also, no less than two practices per week will be held, weather and circumstances permitting.

**Article XII.** The University of Arkansas Tennis Club will charge all members a yearly fee for dues of an amount determined by the priority members and primary officers. All dues are non refundable except for in extreme cases (determined by the primary officers). Dues must be paid by the date set forth by the treasurer each year. Dues and other income will go solely towards club expenses including tournaments, practice, travel, and other necessary expenses.

**Article XIII.** All decisions and changes not previously stated above must be approved by the majority of primary officers. In the event of a tie the president's vote shall decide the tiebreaker.

**Article XIV.** To change, remove or amend this constitution the primary officers must unanimously agree on the change or amendment. A vote can be called at any time by any of the current primary officers.

**Article XV.** To ratify this constitution the assistant director of club sports must approve this document, as well as the current primary officer board must vote to accept and abide by everything in this document and recognize it as the official University of Arkansas Tennis Club's constitution.

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Club President's Signature

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Assistant Director of Club Sports