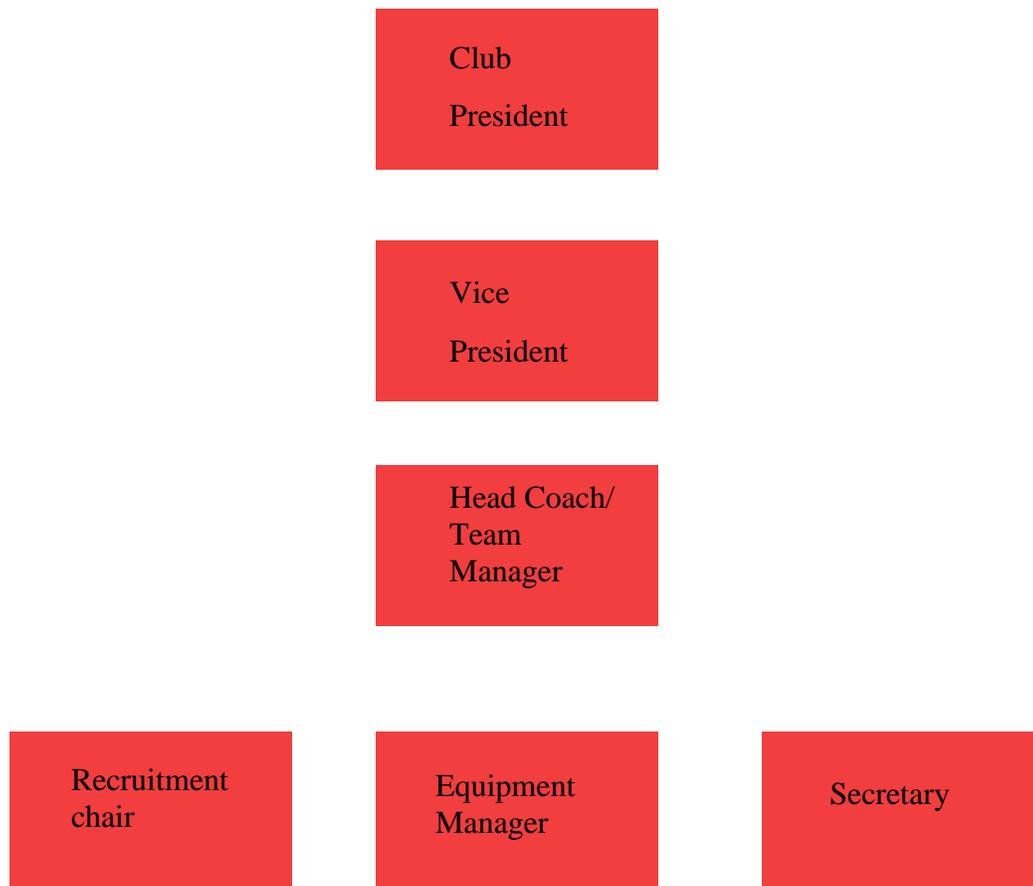


2020-2021 Men's Lacrosse Constitution

Officers Organizational Chart



Officer Descriptions

Club President

1. To conduct at least one team meeting every semester
2. Attend annual conference meeting of MCLA (Current conference LSA, Lone Star Alliance)
3. To coordinate and encourage the effective discharge of duties by the other elected club officers;
4. To appoint special committees when these are deemed necessary;
5. In conjunction and coordination with the faculty advisor, to be the official club representative to other agencies and groups of the university community;
6. Coordinating Officer meetings every 2 weeks outside of weekly practice meetings
7. Removal of other Officers with consideration of Head Coach and other Officers

Vice President

1. To handle all travel request and travel rosters
2. Meet with Club Sports travel coordinator
3. Organize and plan travel and lead travel
4. Coordinate with Head Coach/ Team manager for Hotel and Transportation
5. Turn in all documents for travel on time
6. Keep track of all travel expenses
7. Help present budget with Club President at end of year presentation

Equipment Manager

1. Equipment – responsible for purchasing and keeping track of all equipment, including but not limited to balls, pads, cones, team apparel, etc; Expenses
2. Place purchases on time and pick up gear ordered to club sport offices
3. Purchase new equipment as needed throughout the year

Recruitment Chair

1. Establish recruiting regions for all states bordering Arkansas to give incentive towards instate tuition;
2. Giving New players a quick orientation to the club including officers and assisting in getting personal information to Vice President

3. Reaching out to players on campus and off campus about joining the team and meeting with them to build relationship and give information
4. Attend T99 Recruiting event in the Summer to reach high school players and potential future club members

Secretary

1. Attend meetings, OG and compass.
2. Record attendance at all meetings.
3. Keep record of documents and help with budget presentation
4. Help set up fundraising events

Bylaws

1. Player attendance is mandatory at all scheduled team events. Players must attend all games even if they are unable to play the game. If a player misses a team meeting, fundraising event, project, practice or game without a valid excuse, he will be subject to disciplinary actions including, but not limited to, suspension of playing time in games, and in appropriate circumstances, removal from club.
2. Players must pay a non-refundable \$50 equipment fee when receiving practice gear to cover the cost of the gear.
3. Players must attend all travel events unless there is an excused absence approved in advance.
4. The club charges annual non-refundable dues as follows:
 - a. Players shall pay the following amounts as their annual dues:
 - i. \$2,000 for freshman/new members of the team; and
 - ii. \$1,500 for returning members of the team that have played at least one season for the club.
 - b. Dues shall be paid by October 15 of each year.
 - c. Dues are used to pay various club expenses which may vary from year-to-year, and each player is responsible for understanding the particular items purchased with the dues

each year. Dues DO NOT cover expenses including, but not limited to: helmets, sticks, cups, and mouth guards.

d. All dues are NON-REFUNDABLE once paid – subject to the club’s COVID 19 policy for the fall semester 2020 ONLY.

5. **COVID 19 Policy for the fall semester 2020 ONLY:**

a. This is a one-time policy and applies only to dues paid during the fall semester 2020 as stated below.

b. In the event that the club’s 2021 lacrosse season is cancelled by MCLA or the University of Arkansas due to COVID 19 and the club receives notice of the cancellation on or before January 1, 2021, the club and club sports will calculate all expenses incurred or committed by the club through the date of notification and determine the net remaining dues (paid in the fall semester of 2020) that are available to return to players. Each player shall receive a prorated refund of those dues based on the amount paid by each player through the refund date.

c. The COVID 19 policy shall not apply to any \$50 equipment fees.